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## ශ්‍රී ලංකා විදුලි සංදේශ නියාමන කොමිෂන් සභාව

இலங்கை தொலைத்தொடர்புகள் ஒழுங்குபடுத்தும் ஆணைக்குழு.

Telecommunications Regulatory Commission of Sri Lanka

276, ඇල්විගල මාවත, කොළඹ 08. 276, எஸ்விட்டிகல் மாவத்தை, கொழும்பு 08. 276, Elvitigala Mawatha, Colombo 08

දුරකථන  
தொலைபேசி  
Telephone } +94 11 2689345

ෆැක්ස්  
பாக்ஸ்  
Fax } +94 11 2689341

ඊ-මේල්  
#-மெயில்  
E-mail } dgtsl@trc.gov.lk

ඔබේ අංකය  
உமது இல.  
Your No. }

ඔබේ අංකය  
எனது இல.  
My No. } TRC/SM/DL/1125/19WIFI

දිනය  
திகதி  
Date } 14.10.2021

Major General ( Retd. ) G. Vijitha Ravipriya,  
Director General,  
Sri Lanka Customs



### Re: Process Flow for Issuance of Clearances of Drones / UAVs

This has reference to your letter dated 30th September 2021 regarding regulatory requirement regarding clearance of drones.

Under the revised clearance issuance process for importation of drones / UAVs, Ministry of Defense (MoD) and Civil Aviation Authority (CAA) are responsible to perform the primary role. Telecommunication Regulatory Commission (TRCSL) is only responsible in performing the charging process as per the regulatory framework as per the direction received from MoD.

Please find the Annexure A to understand the process flow for issuance of clearance of drones / UAVs which was adhered since 10<sup>th</sup> March 202. Further, please find the direction received from MoD regarding revised clearance process for drones / UAVs in Annexure B.

Yours faithfully

**TELECOMMUNICATIONS REGULATORY COMMISSION OF SRI LANKA**

H.P. Karunaratna  
Director – Spectrum Management

## **Annexure A**



## PROCESS FLOW FOR ISSUANCE OF CLEARANCES FOR DRONES /UAVS

### **Abstract**

This document consists of the revised process flow for issuance of clearances for Drones / UAVs of customers

**Spectrum Management Division**  
**Telecommunications Regulatory Commission of Sri Lanka**  
**03<sup>rd</sup> November 2021**

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## 1. Introduction

Under the revised clearance issuance process for importation of drones / UAVs , Ministry of Defence (MoD) and Civil Aviation Authority (CAA) are responsible to perform the primary role [ Refer Section 2 , page 3 of 5 ]. Telecommunication regulatory commission (TRCSL ) is only responsible in performing the charging process as per the regulatory framework as per the direction received from MoD.

Customers are expected to send the clearance requests of devices ( Drones / UAVs ) which have been type approved by CAA to [modtechclearance@gmail.com](mailto:modtechclearance@gmail.com) ( Technical Branch , Ministry of Defence ) . TRCSL expects MoD to send the direction for charging of type approved / technically complied drones / UAVs to TRCSL ( [smind@trc.gov.lk](mailto:smind@trc.gov.lk) ) to initiate the charging process.

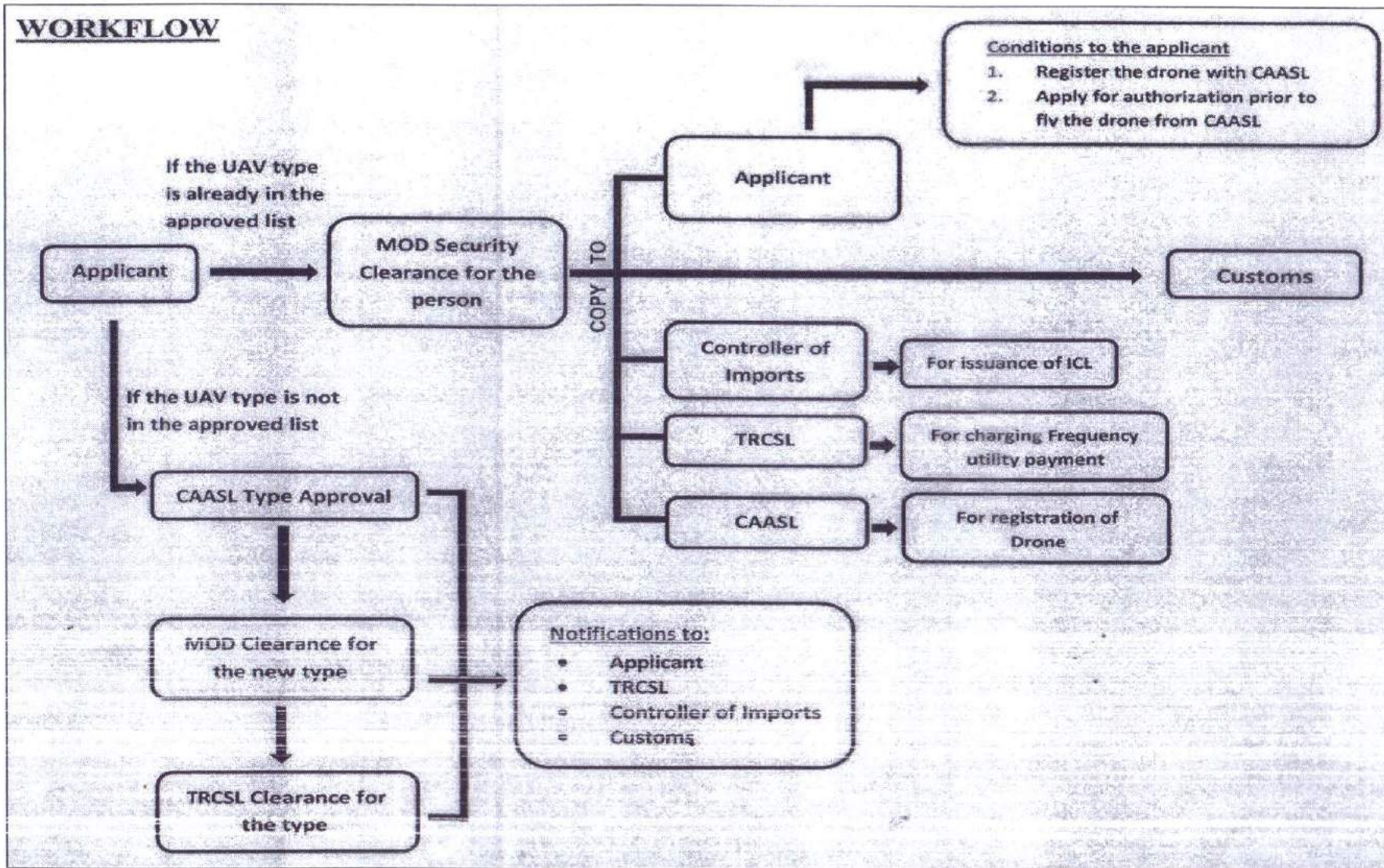
Applicable technical standards for technical compliance as per TRCSL regulations:

1. Technically complied operating frequencies of wireless module are 2400-2483.5 MHz ( 2.4GHz ) ,5470 - 5725 MHz ( 5GHz ) and 5725-5875 MHz ( 5GHz ) .
2. Maximum output transmitter power of the wireless module should be less than or equal to 200 mW (23 dBm).

Further, note that the MoD shall clearly mention the number of type approved / technically complied units/devices in Annexure 1 of letter ref: MOD/TEX/05/REG-EQUIP/2020 (28) [ Refer Section 3 , page 4 of 5 ]. After reception of duly filled Annexure 1 , TRCSL shall perform required charging process for frequency utilisation ( onetime payment of 100 LKR + Tax per unit ) and inform Mod Technical Branch ( mod clearance < [modtechclearance@gmail.com](mailto:modtechclearance@gmail.com) > ) regarding the payment confirmation. This payment confirmation email shall also be copied to the respective customer as well.



## 2. Workflow for the Issuance of Clearance for Drones / UAVs





### 3. Caption of the Draft Letter Format Sent by MoD to Stakeholders ( Annex 01 )

Annex 3

MOD/TEC/...../2021

Director General  
Customs Department

**SECURITY CLEARANCE**

Reference:  
A. Letter dated 24<sup>th</sup> January 2020 sent by Mr. XXX

1. This ministry has no objection for Mr. .... of ..... to get released the following item mentioned in the Custom Detention/Commercial Invoice No ..... dated ..... 2021, subject to the approval of relevant organisations.

a) 01x(One) No. of ..... Drone

2. Importation of the said item should be according to the custom rules and tariff. Forwarded for your consideration and necessary action please.

.....  
Additional Secretary (Technical)  
For Secretary, Ministry of Defence

Copy:  
Director General  
TRCSL } For charging frequency utility payment

Controller  
Import and Export Control Department } For issuance of Import Control License

Director General  
Civil Aviation Authority } For registration of drone

Mr. ....

Please kindly note that this letter issued only to provide security clearance to get released the item from Sri Lanka Customs and follow the formal procedure for operating the drone.

## 4. Contact Details of Responsible Stakeholders

Customers could contact all the stakeholders involved in the clearance issuance process of Drone / UAV importation process using below details to get further clarifications.

- Civil Aviation Authority ( Contact : 0112358819 , Email : [drone@caa.lk](mailto:drone@caa.lk) )
- Ministry of Defence , Technical Branch ( Contact : 0112430860 to 0112430879 → Ext : 10305 , Email : [modtechclearance@gmail.com](mailto:modtechclearance@gmail.com) )
- Telecommunications Regulatory Commission of Sri Lanka ( Contact : 0112689345 / 1900 → Ext : 4122 , Email : [smind@trc.gov.lk](mailto:smind@trc.gov.lk) )



## **Annexure B**





**ආරක්ෂක අමාත්‍යාංශය**  
**பாதுகாப்பு அமைச்சு**  
**MINISTRY OF DEFENCE**

අංක. 15/5, බාලාක්ෂ මාවත, කොළඹ 03, ශ්‍රී ලංකාව.  
 இல. 15/5, பாலாக்கா மாவத்தை, கொழும்பு 03, இலங்கை.  
 No. 15/5, Baladaksha Mawatha, Colombo 03, Sri Lanka. Website : www.defence.lk

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 எனது இல }  
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 உமது இல }  
 Your No }

ප. අං. } 572  
 த. பெட்டி }  
 P.O. Box }  
 දුරකථන } 2430860-9  
 தொலைபேசி }  
 Telephone } 2430870-8  
 ලේකම් }  
 செயலாளர் }  
 Secretary }  
 දුර/දුරක. /Tel. : 011 2381154  
 தொலை/பெ./Fax : 011 2541529  
 ம. மலகடு./மி.அ./Email : secdefence@defence.lk

දිනය }  
 திகதி } 10.03.2021  
 Date }

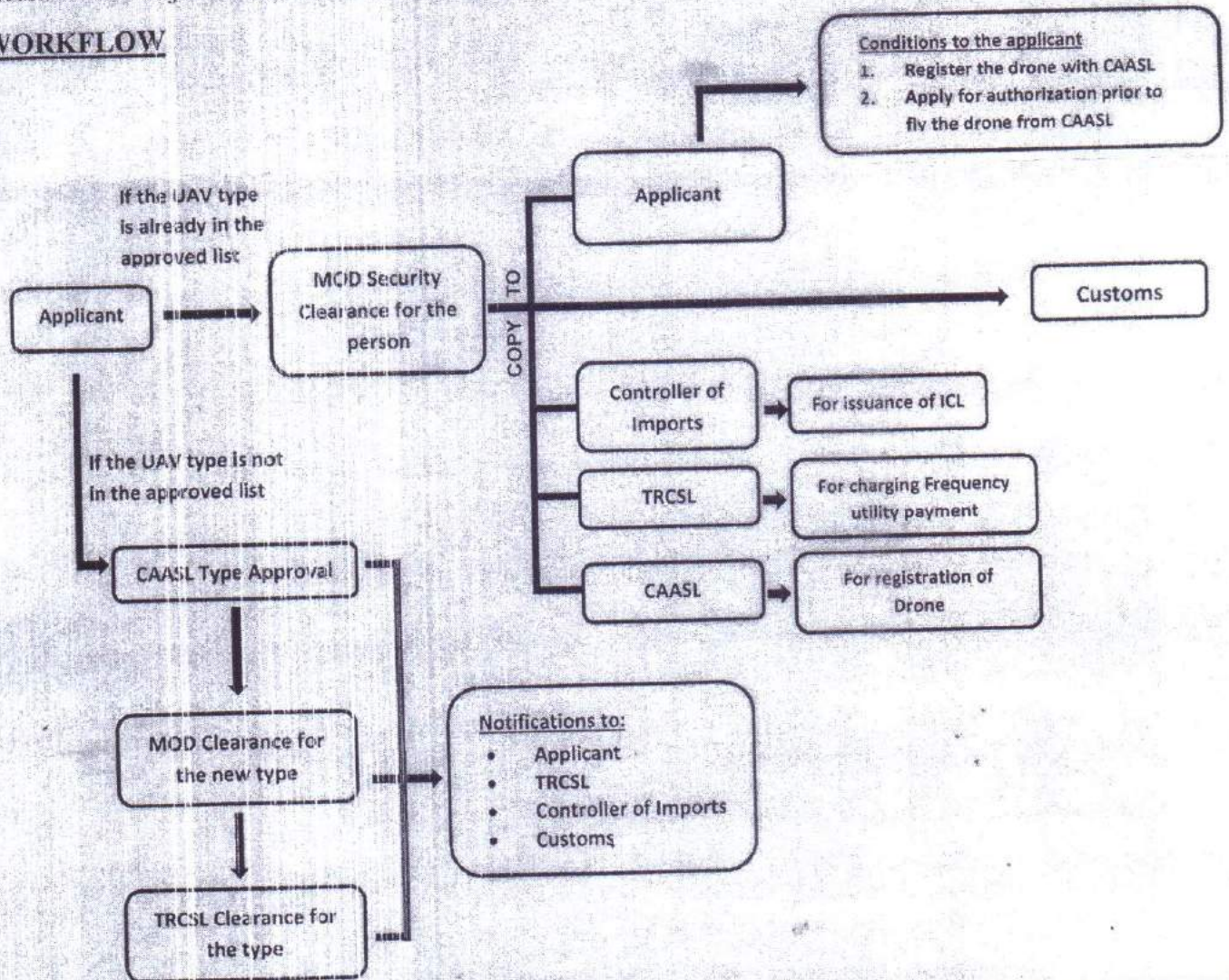
Director General  
 TRCSL  
 Director General  
 Civil Aviation Authority

**STREAMLINING THE PROCEDURES CONCERNED IN PROVIDING SECURITY CLEARANCE / NO OBJECTION / LICENSES FOR DRONES**

**Reference:** Telephone Conversation with Mr.H.P.Karunarathne, Director (Spectrum Management) and Ms. Samudra Chandrarathne, Manager (Aviation Safety Monitoring).

1. In reference to the above referred telephone conversation on the subject matter, this Ministry has finalized the following workflow for streamlining the procedures concerned in providing security clearance /no objection/licenses for drones.

**WORKFLOW**





2. Furthermore, this Ministry expects to finalize the above workflow with immediate effect already discussed with the relevant officials through the referred telephone conversation. The sample letter of approval to be provided by this ministry is also attached herewith (Annex 1) for your necessary consideration.

3. Hence please be good enough to look into the workflow thoroughly and if any concerns available in regard to the suggested workflow and approval letter, please contact Brigadier AP Wikramasekara USP psc (076-1305399).

4. Forwarded for your onward action please.



**Eng. S.G.A.R.K.R. Senevirathne**  
Additional Secretary (Technical)  
For Secretary, Ministry of Defence.



...../.../2021

Director General  
Customs Department

**SECURITY CLEARANCE**

Reference:

A. Letter dated 24<sup>th</sup> January 2020 sent by Mr. XXX

1. This ministry has no objection for Mr. .... of ..... to get released the following item mentioned in the Custom Detention/Commercial Invoice No ..... dated ..... 2021, subject to the approval of relevant organisations.

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Additional Secretary (Technical)  
For Secretary, Ministry of Defence

**Copy:**

Director General  
TRCSL } For charging frequency utility payment

Controller  
Import and Export Control Department } For issuance of Import Control License

Director General  
Civil Aviation Authority } For registration of drone

Mr. .... - Please kindly note that this letter issued only to provide security clearance to get released the item from Sri Lanka Customs and follow the formal procedure for operating the drone.