

APPLICATION TO OBTAIN ACCESS TO SRI LANKA CUSTOMS ASYCUDA SYSTEM

1. NAME WITH INITIALS

1.1 PREFERRED NAME

2. DESIGNATION..... 3.1 OFFICIAL ID

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 3.2 SALARY #

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4. PRESENT PLACE OF WORK:.....

5. PHONE NUMBER : OFFICE..... MOBILE:

6. NATIONAL IDENTITY CARD No.

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7. E-MAIL :

8. PERMANENT ADDRESS:

9. FUNCTION/DUTIES OF THE OFFICER (pl strike off functions not required)

ASyCuDa

Key-in /Amend/ Cashier		Release Order		Gate pass- DOC		Cancellation	
Export ASC		TIN Registration		Gate pass- NCT		Lock/ Unlock	
ASC- BONDS		View Only		Gate ACKN		Detain	
Exit Note LCL		Exam Yard		Exit Note		Reports	

Remarks/ Comments :

10. ROSTER DUTIES: RCT BIA AIR CARGO

DDC (ICT)/ SC (ICT).

Please authorize the above officer, whose signature appears below, a suitable level of access to the ASYCUDA system. A total number of functions/duties as per paragraph 09 above, are handled by the said officer.

.....
Signature of the User Officer

.....
Date

.....
DDC / SC of (Respective Division) and Stamp

ASC (ICT).

Authorize the above person a suitable level of access as requested above.

.....
DDC / SC (ICT)

DDC (ICT)/ SC (ICT).

I obtained the authority to access the ASYCUDA system under the user name in combination with above 1.1 and 3.2

Further, I agree to the following conditions.

1. I undertake to secure the confidentiality of my password.
2. I undertake the total responsibility for the use of my user name/s and any activity done in the system using the same.
3. I undertake to inform you in advance of any of my transfers to different Divisions/branches/ Directorates, retirement, termination or suspension of service so as to make this user name/s non operative.

Date

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Signature of the User Officer