



# Sri Lanka Customs

## Procurement Notice



Invitation of Quotations for obtaining a building consisting of following facilities for a period of two (02) years on monthly rent basis for the provision of accommodation facilities for the Customs Officers deployed in duties at the Passenger Terminal in Kankesanthurai Port.

**Building should consist of following facilities / accessories:**

1. Hostel building should consist of 06 rooms
2. Should be situated in a residential area facing a main road within or close to 20 km from the Kankesanthurai Port.
3. Floor should be tiled and a ceiling in place and should have tiled bathrooms with attached toilet facilities
4. Should have electric fans and air condition facilities to all rooms and hall
5. Should supply a Sofa to the hall
6. Should have Electricity and Water Supply
7. Should have a surrounding security fence or surrounding parapet wall with a gate
8. Should supply 02 beds, 02 cloth racks, office table, chair, almirah for each room
9. A refrigerator, gas cooker (with at least two (02) burners), Electric Blender, Microwave Oven, Electric Kettle for the Hostel Kitchen, Television with connection and electrical equipment in working condition should be made available
10. Should have a concreted parking area for at least two vehicles

**Conditions:**

1. Land and the building for which quotation is submitted should not be subjected to any dispute or legal trial.
2. Following documents and information should be submitted with the quotation:
  - I. Certified copy of the Deed to prove the ownership of the building, and if not the owner of the land and building for which quotation is submitted a copy of the lease deed having legal rights for sub lease.
  - II. Plan of the land
  - III. Floor plan of the building
  - IV. Approval of the local government institution for the development of building
  - V. Certificate of Conformity /Compliance issued by the local government institution for the building
  - VI. Facilities available in the building
  - VII. Monthly rent (Rs.)
  - VIII. List of Furniture
  - IX. Copies of the settled / paid customer / utility bills that have been in the preceding month
  - X. Others (Give Details)
3. Sri Lanka Customs will settle / pay customer bills of water and electricity relevant to the period of the agreement.
4. Lessor should pay the assessment tax and other fees payable to the local government institution.
5. Should enter into Lease / Rent Agreement within 21 days of awarding the contract and the Lessor should bear the relevant cost.
6. Sri Lanka Customs should have the sole rights to use the building and the parking yard during the period of the agreement and it is the duty of the Lessor to properly maintain the premises other than the building and the parking yard.
7. All repairs to the building should be performed by the Lessor.
8. The caption, "Invitation of Quotations for the Supply of Accommodation facilities for the Customs Officers deployed in Passenger Terminal of the Kankesanthurai Port.
9. Sealed quotations may either be sent by registered post addressed to "Director of Customs, Logistics, 6th Floor, Customs House, No. 40, Main Street, Colombo 11" or deposited in the Procurement Box kept in the Logistics Division situated on 6th Floor of Customs House to receive before 2.00 p.m. on 10.12.2024.
10. Quotations will be opened immediately after closing of quotations and the owner of the building or his authorized representative may be present at the time of opening of quotations.
11. Eligibility of the building will be decided after the site inspection either by the members of the Technical Evaluation Committee, Director - Logistics, or Senior Deputy Director of Customs (Logistics).
12. Director General of Customs reserves the right to accept or reject quotations submitted.
13. Further information may be obtained from the Director of Customs (Logistics) by calling Tel. No. 011-2221680.

**Chairman**  
**Departmental (Minor) Procurement Committee**  
**Customs Headquarters**  
**No. 40, Main Street, Colombo 11.**