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| **INFAC RENEWAL - DOCUMENTS TO BE FILLED/ SUPPORTING DOCUMENTS** |  |
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| **S - SUPPORTING DOCUMENTS** |  |  |
| **F - DOCUMENTS TO BE FILLED BY THE COMPANY (Blank formats can be obtained from Export Facilitation Unit- Sri Lanka Customs)** |  |
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| **REQUIRED DOCUMENTS** |  |  |
| Approval for the renewal issued by Ministry in charge of the subject of industry  |  |
| Request Letter for renewal |  |  |
| Inventory of opening stock (at the beginning of Previous approval period) |  |
| Inventory of closing stock (at the end of Previous approval period) |  |
| Inputs summary (for the previous approval period) |  |  |
| Exports summary (for the Previous approval period) |  |  |
| Inward Remittance Schedule  |  |
| Remittance receivables |  |
| Single performance report |  |  |
| Enterprise performance report |  |  |
| Projects to be executed | Foreign buyer's details- Name/ address/ core business |
|  | Payment Terms  |  |
|  | Consumption |  |
|  | Details of wastage/cut pieces |  |
|  | Product design |  |
| Duly completed CDP1 form (in Triplicate) | Typed |  |
|  | Guarantee amount and type |  |
|  | IRD Certification or Chairman of EDB Singature |  |
| Duly completed CDP2 form (in Duplicate)  | Typed |  |
|  | Attorney-at-law signature |  |
|  | Director's signature |  |
|  | 2 Nos of witnesses |  |
| Duly completed CDP3 form | Typed |  |
|  | Company letter head |  |
|  | Guarantee amount |  |
|  | Emboss seal with PV No. |  |