# Required Documents for Licensing a New Private Bond, DFS/Feeder Bond

**Remarks : Produce two copies of Each (Certified by Attorney At Law)**

1. Request Letter
2. Project Proposal
3. Duly filled application (Typed)
4. List of items expected to be bonded in the warehouse (certified)
5. Lease Agreement of the property
6. Approval from the relevant local authority
7. Copies of the plan of the land and the building (Certified by a Charted Engineer)
8. The Electrical Installation Certificate(Tested & Certified by the Electrical Engineer)
9. Fire Preventive Measures taken
10. A certified copy of the Business Registration (Form 2A)
11. Copy of the TIN registration of the company
12. Copy of the VAT registration of the company
13. Copy of the Form 48 / Form 20 (Certified by Company Registrar within one year)
14. CCTV System *(Include real time monitoring facility accessible to SL Customs)*
15. Article of Association
16. Company Structure Details *(include Subsidiaries, Parent Company Information)*
17. Tax clearance Certificates issued by IRD *(Entity and Directors)*
18. Audited Financial Statements *(for the immediate past 3 years)*

If the proposed bonded warehouse is approved, a Bank Guarantee and an Insurance Certificate should be furnished by the applicant as prescribed by the Director of the Industries & Services Directorate.