

## Document Checklist of Drawback

1	Request Letter	In letterhead with the exact reason for re-export
2	Authorize letter	If the letters are signed by other than a director, person should be authorized by a Director
3	SSL disclaiming letter	A letter mentioning that the SSL is not claimed
4	Drawback Application in Duplicate	Form 203
5	VAT Refund Application in Duplicate	
6	Letter of Indemnity	In letterhead
7	Affidavit	Signed by JP/lawyer, Rs.50 Stamp
8	Original Assessment Notice	before Cusdec amendment
9	Import Exchange Copy/ Parties Copy	Original
10	Working Sheet (1/10th)	Signed by Director & Seal
11	Certificate of Payment	Get from 8th floor, Finance
12	Performa Invoice/Sales Agreement	Director true copy
13	Commercial Invoice	Bank stamped original
14	Delivery Order (DO)- Import	Original/True copy by shipping agent
15	Bill of Lading (BL)- Import	Original/True copy by shipping agent
16	Warrant Copy	Original
17	Delivery Copy	Original
18	Re-export Allowed letter	Signed by SDDC-Exports
19	Parties Copy (Exports)	Original
20	Export Warrant Copy	Original
21	Export Security Copy	Original
22	Boat Note/Shipping Note	
23	Bill of Lading (BL)- Export	Original/True copy by shipping agent
24	Re-Export Invoice	Original
25	Export Certificate	
26	Certificate from Terminal regarding Re-Shipment	
27	Certificate of Registration (Form 20/40/1)	Director True copy
28	Outward/Inward Money Remittance	Bank letterhead, Addressed to DGC
29	Minus Assessment	after CusDec amendment