



Sri Lanka Customs  
Procurement Notice



Quotations are called for the obtaining of a building with following facilities for a period of Two (02) years on monthly rental basis for hostel facilities of Customs Officers (Male) engaged in duties of Passenger Terminal at the Port of Palali.

The building shall consist with following components.

1. Shall be a hostel building with 6 rooms.
2. Shall be situated in a residential area within 25 km from the Port of Palali or nearby and faced to the main road.
3. The building shall have a tiled floor and a ceiling and with attached tiled bathrooms.
4. Electric fans and A/C facilities shall be available in all rooms and veranda.
5. A sofa shall be supplied for the veranda.
6. Shall have electricity and water facilities.
7. There shall be a gate with a security fence or parapet wall around the building.
8. 02 single beds, 02 clothing racks, an office table, a chair and a two-door wardrobe shall be supplied for each room of the hostel building.
9. A medium size double door refrigerator, a Gas Cooker with at least two burners, a Rice cooker, an Electric Blender, a Microwave Oven, an electric Kettle for the kitchen of the hostel.
10. A television set with connection and a washing machine shall be supplied for the hostel.
11. Shall have a concrete parking space for at least 06 vehicles.

Conditions

1. Land and building for which quotations are submitted shall not be related to any dispute or court procedure.
2. Following documents and details shall have been submitted with quotations.
  - I. A certified copy of the Deed confirming ownership of the building shall be submitted. If the bidder is not the owner of the land and the building, a copy of the Deed containing legal provisions permitting sublease shall also be submitted.
  - II. Ground plan of the building
  - III. Certificate of conformity, issued by the Local Government body for the building or a certificate, issued by a Certified Technical Officer confirming that the building is in a suitable condition
  - IV. Facilities of the building
  - V. Monthly rental (Rupees)
  - VI. List of furniture
  - VII. Copies of consumer bills, settled for the nearest previous month
3. Sri Lanka Customs will settle consumer bills including water and electricity for the agreed period.
4. The Lessor shall bear tax and fees such as assessment tax, payable to Local Government bodies.

5. Lease/Rent Agreements shall be entered into within 21 days after the granting of contract and the relevant expenses shall be borne by the Lessor.
6. Sri Lanka Customs shall have the right of use of the building and the car park for the agreed period and it is the responsibility of the Lessor to maintain and keep the premises except the building and the car park properly.
7. The Lessor shall perform all the repair work of the building.
8. On the top left-hand corner of the envelope in which quotations are sealed, you shall clearly mention as Calling of quotations for supply of hostel facilities for Customs Officers, engaged in duties of Passenger Terminal at the Port of Palali.
9. Sealed quotations may be forwarded to Director of Customs, Logistics Directorate, 6<sup>th</sup> Floor, Customs House, No. 40, Main Street, Colombo 11 by registered post before 2.00 p.m. of 05.06.2026 or shall be put into the relevant procurement box, kept at the 6<sup>th</sup> Floor of Customs House.
10. Quotations will be opened as soon as the acceptance are closed and the owner or one of his authorized agents may participate in for the opening of quotations.
11. Suitability of buildings for which quotations were submitted will be decided after an on-site inspection of Members of the Technical Evaluation Committee, Director of Customs (Logistics) or Senior Deputy Director of Customs (Logistics).
12. Director General of Customs reserves the full right to accept or reject the submitted quotations.
13. Further details may be obtained from Director of Customs (Logistics) through 011-2221680.

Chairman,  
Procurement Committee (Small Scale) of the Department,  
Customs Headquarters, No. 40,  
Main Street, Colombo 11.