REQUEST FOR ISSUANCE OF PAYING-IN-VOUCHER

FOR PAYMENT OF INFORMATION AND COMMUNICATION TECHNOLOGY FEE

In accordance with Schedule "G" of Gazette Extraordinary No. 2493/02 dated 15.06.2026, we hereby request the issuance of a Paying-In-Voucher for payment of the Information and Communication Technology Fee applicable to the ASYCUDA Customs House Agent user accounts listed below.

1. Declarant Company Details

Declarant Company Name: ______________________________

Declarant TIN Number: ______________________________ Company Contact No.: ______________

2. ASYCUDA Customs House Agent User Account Details

No.	Name of User	CHA Number	ASYCUDA User Login	Contact Number
1				
2				
3				
4				
5				
6				

Additional users may be listed on a separate sheet signed and stamped by the authorised person.

3. Payment Period

Month(s): From ______________ To ______________ No. of Months: __________

No. of Users: ______________ Fee per User per Month: **LKR 2,000/-**

Total Payable Amount (LKR): ______________________________

We confirm that the information provided above is accurate and that the listed ASYCUDA user accounts are covered under the above Declarant Company. We request the ICT Directorate to issue the relevant Paying-In-Voucher for the amount payable.

4. Authorisation by the Declarant Company

Authorised Person: ______________________ Designation: ______________________

Contact No.: ______________ Date: ______________ Signature: ______________

Official Company Stamp:

For ICT Directorate Use Only

Receipt No.: ______________ Amount (LKR): ______________ Issued Date: ______________